



URISA Texas Chapter Meeting Minutes

Date: Tuesday, April 22nd, 2014

Time: 11:00 a.m. – 11:30 a.m.

Location: Conference call

Attendees

- Officers
 - Brian King – President (absent)
 - Sumant Mallavaram – Vice President
 - Tina Hansen – Treasurer
 - Jenni Moore – Secretary
- Members and Attendees
 - Jennifer Berthiaume
 - N. M. Estwick
 - Elizabeth Harris
 - Eddie Landrum
 - Theo Lawrence
 - Bridget Marcotte
 - Marion Noble
 - Tina Rust
 - Claire Snavelly
 - Bob Williamson

Agenda

- 1. Outstanding Action Items**
 - a. By-Laws Status
 - b. 501c3 Status
 - c. Website Content and Volunteers

- 2. Workshops and Webinars**
 - a. Solicitation of ideas
 - b. URISA webinars available to chapters



3. New Action Items

Outstanding Action Items

1. By-Laws Status

- a. In final stages of review
- b. Will be posted on website for vote for approval by members in near future
- c. Notification for post to come via email

2. 501c3 Status

- a. Assembling correct documentation and support for application – Tina Hansen, Jenni Moore
- b. Issues concerning status of exemption from URISA national does not apply to chapters
- c. Variety of options – 501c3 or 501c6, ability to self-declare
- d. Currently seeking legal counsel on movement forward
- e. Also involves state incorporation as entity

3. Website Content and Volunteers

- a. Call for volunteers to form committee for website maintenance and content
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Discussion Topics

1. Workshops and Webinars

- a. Solicitation of ideas
 - i. Host our own URISA Texas webinars with user content, call for papers
 1. Bob Williamson can present on Oncor data migration concepts, published paper
 - a. Potential presentation for May meeting
 - ii. Other content ideas
 1. UAVs/drones
 2. Hazard analysis from UNT sources
 3. DFW luncheon series content
 4. Members current project highlights
 - iii. Guest speaker series
 1. In addition to monthly 30 minute call or combine and make a longer meeting as needed (1 hour, etc.)
 2. Promoted by Phil Davis, Brian King
 3. Received a comments from many members in favor of this idea
 - b. URISA webinars available to chapters
 - i. Link of list of URISA workshops available
 1. Tina Hansen to follow up with details
 - c. Looking at hosting two to three workshops throughout the rest of 2014
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- i. Locations and times to be determined
 - d. URISA Texas will explore options for offering GISP points for attending monthly webinars
 - 2. Website Volunteers**
 - a. Website maintenance tasks – need volunteers for regularly scheduled maintenance items
 - b. Content development
 - i. Suggestion of content – links for legal articles regarding GIS (Tina Hansen)
 - c. Ideally form a committee to maintain website
 - i. Little to no training required – Wild Apricot back end is user friendly
 - d. Develop and display a map of current URISA Texas members geocoded
 - i. Display by county for initial run
 - ii. Phase II – drill down to cities
 - e. Contact URISA Texas via web page for further information
 - 3. Use of Adobe Connect for Sharing Content**
 - a. Share content of agenda for monthly meeting
 - b. Share content for guest speakers, webinars
 - c. Question for Brian King about who governs the Adobe Connect details for sharing content
 - 4. Meeting Agendas and Minutes**
 - a. Meeting Agendas will be posted on website prior to each monthly meeting
 - i. Need to develop schedule of when to post agenda to website so attendees can prepare any materials or questions as necessary
 - b. Recorded Minutes will be posted to website after each monthly meeting
 - i. Need to develop schedule of when to post minutes to website
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New Action Items

- 1. By-Laws Status**
 - a. Finalize document
 - b. Post on website for member vote of approval
 - 2. 501c3 Application**
 - a. Complete the application process
 - 3. Website Committee**
 - a. Call for volunteers via email to URISA Texas subscribers
 - 4. Workshops, Webinars, and Presentations**
 - a. Call for member ideas
 - b. Post of links for webinars available from URISA national
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- c. Content from Bob Williamson at Oncor for presentation and paper
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Upcoming Events

- Next monthly chapter meeting
 - Tuesday, May 27th, 2014 at 11:00 a.m. – 11:30 a.m.